

Budget and Statement of Revenue Policy 2022/2023

Illawarra Shoalhaven
Joint Organisation

An abstract graphic design featuring several overlapping, semi-transparent lines in various colors: orange, blue, green, purple, and black. The lines intersect to form a central dark area, creating a dynamic and layered visual effect.

The Illawarra Shoalhaven Joint Organisation's revenue and accounting policies are kept in accordance with the Australian Accounting Standards Board.

ISJO abides by the:

- *Local Government Act (1993)*
 - *Local Government (General Regulation 2005)*
 - *Local Government Code of Accounting Practice and Financial Reporting*
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1. Financial contributions by member councils

As outlined in its Charter, the Illawarra Shoalhaven Joint Organisation (ISJO) member councils contribute a monetary payment or equivalent contribution based on the following methodology:

- Equal contribution by all member councils in order to perform the principal functions of delivering on strategic regional priorities, regional leadership and intergovernmental cooperation, and
- Contributions by participating member councils for other functions of enhancing strategic capacity and direct service delivery.

Principal Functions

For 2022/2023, equal contributions from member council have been determined to fund the principal functions (Secretariat) of the Joint Organisation. The total combined member council contribution will be:

- \$231,942.

The adopted 2021/2022 Budget and Statement of Revenue Policy for the ISJO provided for a total member council contribution of \$370,940.

The 2022/2023 Budget and Statement of Revenue Policy therefore results in a reduction of \$76,000 in contributions.

Strategic Capacity and Direct Service Delivery

Wollongong City Council, Shellharbour City Council and Kiama Municipal Council have delegated to the ISJO certain functions under the NSW Biosecurity Act 2015.

The agreed contribution to fund delivery of these functions is:

- \$58,424 from each participating council.

The total contribution to Weeds Action Program delivery under the Biosecurity Act 2015 is therefore \$175,272. This is an increase of \$5,112 over the total participating council contribution in the 2021/2022 financial year.

The ISJO delivers these services under the Illawarra District Weeds Authority branding.

2. Fees and Charges 2022/2023

Under the Local Government Act 1993, the ISJO may charge and recover an approved fee for its services.

The ISJO must consider the following when establishing approved fees:

- the cost of provision of the service
- recommended prices suggested by outside bodies
- the importance of the service
- legislation that regulates certain fees
- Goods and Services Tax legislation

2.1 Illawarra District Weeds Authority

The ISJO in 2022/2023 will deliver delegated functions under the Biosecurity Act 2015 in accordance with the following schedule of fees and charges.

Details – Private Works Charges	2022/2023 fee inclusive of GST
<p>Small Scale Jobs</p> <p>Works requiring up to 1 hour to complete. The fee includes labour (one operator), plant and chemical</p> <p>Assumes chemical usage of 250 ml or 25 litres of mix</p>	\$115 per job
<p>Large Scale Jobs</p> <p>Works requiring more than 1 hour to complete. The fee includes one operator and all plant / equipment.</p> <p>Chemicals are extra</p>	\$100 per hour
<p>Large scale jobs requiring the services of two operators will incur an additional fee inclusive of plant equipment.</p> <p>Chemicals are extra.</p>	\$155.00 per hour
NOTE: An administration fee of 16.5% applies to all large scale private works undertaken.	
Details – Private Works Charges	2022/2023 fee GST exempt
<p>Application for certificate from local control authority as to weed control notices, expenses and charges on land (Clause 28 (2) of Schedule 7)</p>	\$220

2.2 GIPA Government Information (Public Access) Act 2009

The ISJO is empowered to levy fees and charges in relation to the carrying out of its responsibilities under the Government Information (Public Access) Act 2009.

These fees and charges are unchanged from those applying in the 2021/2022 financial year.

Details	2022/2023 fee inclusive of GST
A processing charge based on an hourly Staff Services fee is applied where applicable as per Notes 1 – 4 below.	\$30 per application
NOTE	
1. Application fees covers costs of receiving applications including registration and initial discussions with applicants. Any applications requiring more than 1/2 hour file research will involve processing charges (subject to note 4).	
2. An advance deposit may also be required in accordance with Section 68 and 69 of the Government Information (Public Access) Act 2009 if the ISJO's costs are likely to exceed the application fee.	
3. A 50% reduction in fees applies for eligible pensioners and non-profit organisations under financial hardship.	
4. The first 20 hours are free of processing charge for those persons accessing documents relating to their personal affairs.	
Research and Processing	\$30 per hour
Application for review of determination	\$40 per application

3. 2022/2023 Estimates – Budget Summary

Program	Income	Expense	Net Operating Result	Non-cash and reserve adjustments	Reserve Movements	Unrestricted Cash Movements
Secretariat	630,676	(796,344)	(180,659)	10,800	(210,000)	40,141
Environment, Waste and Sustainability Programs	963,840	(1,128,787)	(164,947)	16,800	(86,255)	(61,892)
Weeds Action Program	357,388	(475,341)	(118,043)	25,300	(92,743)	0
Total	1,951,904	(2,400,472)	(463,649)	52,900	(388,998)	(21,751)

4. 2022/2023 Estimates – Budget by Programs

Principal Functions (Secretariat)

Categories	Budget 2022/2023 (\$)
Income	
Grants for Operations and Project Delivery	0
Interest and Investment Revenue	1,020
LG Procurement Rebate	150,000
Member Council Contributions	231,942
Other Revenue	108,000
Program Overheads Recovery	134,374
Vehicle Leaseback Contributions	5,340
Total Income	630,676
Expenses	
Administration Expenses	244,612
Depreciation & Amortisation	10,800
Employee Benefits and On costs	325,923
Project Delivery Expenses	230,000
Total Expenses	811,335
Net Operating Result	-180,659
Non-cash and Reserve Adjustments	
Add back Depreciation	10,800
Transfer to asset replacement reserves	0
Reserve Movements	
Transfer to Reserves	0
Transfer from Reserve	210,000
Net Transfer from / (to) Reserves	210,000

Unrestricted Cash Movements	40,141
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Environment, Waste and Sustainability Programs

Categories	Budget 2022/2023 (\$)
Income	
Grants for Operations and Project Delivery	869,688
Other Revenue	90,000
Vehicle Leaseback Contributions	4,152
Total Income	963,840
Expenses	
Administration Expenses	54,620
Depreciation & Amortisation	16,800
Employee Benefits and Oncosts	346,233
Program Overheads Recovery	62,988
Project Delivery Expenses	648,146
Total Expenses	1,128,787
Net Operating Result	-164,947
Non-cash and Reserve Adjustments	
Add back Depreciation	16,800
Transfer to asset replacement reserves	0
Reserve Movements	
Transfer to Reserves	-906,840
Transfer from Reserve	993,095
Net Transfer from / (to) Reserves	86,255
Unrestricted Cash Movements	-61,892

Weeds Action Program

Categories	Budget 2022/2023 (\$)
Income	
Grants for Operations and Project Delivery	103,500
Interest and Investment Revenue	300
Member Council Contributions	175,272
Other Revenue	70,000
Vehicle Leaseback Contributions	8,316
Total Income	357,388
Expenses	
Administration Expenses	75,136
Depreciation & Amortisation	25,300
Employee Benefits and Oncosts	251,343
Program Overheads Recovery	71,386
Project Delivery Expenses	52,266
Total Expenses	475,431
Net Operating Result	-118,043
Non-cash and Reserve Adjustments	
Add back Depreciation	25,300
Transfer to asset replacement reserves	0
Reserve Movements	
Transfer to Reserves	-357,388
Transfer from Reserve	450,131
Net Transfer from / (to) Reserves	92,743
Unrestricted Cash Movements	0

5. 2022/2023 Estimates – Reserves Movements

External Reserves	Opening Balance 1 Jul 22	To Reserve	From Reserve	Closing Balance 30 Jun 2023
Environmental Programs	0	100,000	0	100,000
Regional Illegal Dumping	58,127	597,336	(584,045)	71,419
Regional Waste Strategy Coordination	11,123	97,323	(108,446)	0
Better Waste and Recycling	27,614	120,000	(133,174)	14,440
Community Recycling Centre	15,754	40,000	(55,754)	0
OLG Capacity Building	185,069	0	(160,000)	25,069
Bald Hill Management Program	4,000	0	0	4,000
Bitou Bush Task Force	8,202	0	0	8,202
Parthenium Weed	16,344	0	(11,907)	4,437
Vacant Crown Land	2,738	0	(2,738)	0
Weeds Action Program	1,472	103,500	(104,972)	0
Asbestos Clean Up	42,540	0	0	42,540
Regional Litter Projects	13,237	19,181	0	32,418
Dunmore Wetlands	12,240	0	0	12,240
Roads & Reserves Weed Control	47,000	0	(27,000)	20,000
Illawarra Shoalhaven Promotions	50,000	0	(50,000)	0
Total External Restrictions	495,461	977,340	(1,238,036)	334,765

Internal Reserves	Opening Balance 1 Jul 22	To Reserve	From Reserve	Closing Balance 30 Jun 2023
Environment, Waste, Sustainability	81,913	33,000	(111,676)	3,237
ELE Provision	370,863	0	0	370,863
Asset Replacement	51,000	0	0	51,000
Weeds Programs	635,408	253,888	(303,514)	585,782
Total Internal Restrictions	1,139,184			1,010,882
Total Restrictions	1,634,645			1,345,648
Unrestricted Cash	125,413			103,662