

Budget and Statement of Revenue Policy 2024/2025

Illawarra Shoalhaven
Joint Organisation

An abstract graphic design consisting of several overlapping, semi-transparent lines in various colors: orange, blue, green, purple, and black. The lines intersect to form a central dark area, creating a dynamic and layered visual effect.

The Illawarra Shoalhaven Joint Organisation's (the ISJO's) revenue and accounting policies are kept in accordance with the Australian Accounting Standards Board.

The ISJO abides by the:

- Local Government Act (1993)
- Local Government (General Regulation 2005)
- Local Government Code of Accounting Practice and Financial Reporting

1. Financial contributions by Member Councils

As outlined in its Charter, the Illawarra Shoalhaven Joint Organisation (the ISJO) Member Councils contribute a monetary payment or equivalent contribution based on the following methodology:

- Equal contribution by all Member Councils in order to perform the principal functions of delivering on strategic regional priorities, regional leadership and intergovernmental cooperation, and
- Contributions by participating Member Councils for other functions of enhancing strategic capacity and direct service delivery.

Principal Functions

For 2024/2025, as in previous years, the equal contributions from Member Council will fund the principal functions (Secretariat) of the Joint Organisation. The total combined Member Council contribution to the principal functions of the Joint Organisation will therefore be \$231,942 (or just under \$58,000 per council). This is the same level of funding as in the 2023/2024 financial year.

Strategic Capacity and Direct Service Delivery

Wollongong City Council, Shellharbour City Council and Kiama Municipal Council have delegated to the ISJO certain functions under the NSW Biosecurity Act 2015.

The total contribution to Weeds Action Program delivery under the Biosecurity Act 2015 for 2024/2025 is \$198,309.80. This is 4% increase on the total participating council contribution in the 2023/2024 financial year.

The ISJO delivers the delegated Biosecurity Act services under the Illawarra District Weeds Authority branding.

2. Fees and Charges 2024/2025

Under the Local Government Act 1993, the ISJO may charge and recover an approved fee for its services.

The ISJO must consider the following when establishing approved fees:

- the cost of provision of the service
- recommended prices suggested by outside bodies
- the importance of the service
- legislation that regulates certain fees
- Goods and Services Tax legislation

2.1 Illawarra District Weeds Authority

The ISJO in 2024/2025 will deliver weeds management fee for service activities in accordance with the following schedule of fees and charges.

Details – Private Works Charges	2024/2025 fee inclusive of GST
<u>Small Scale Jobs</u> Works requiring up to 1 hour to complete. The fee includes labour (one operator), plant and chemical. Assumes chemical usage of 250 ml or 25 litres of mix	\$130 per job
<u>Large Scale Jobs</u> Works requiring more than 1 hour to complete. The fee includes one operator and all plant / equipment. Chemicals are extra	\$110 per hour
Large scale jobs requiring the services of two operators will incur an additional fee inclusive of plant equipment. Chemicals are extra	\$172 per hour
NOTE: An administration fee of 16.5% applies to all large scale private works undertaken.	
Details – Private Works Charges	2024/2025 fee GST exempt
Section 133 Entry Work Administration Fee (Minimum Fee)	\$250.00
Section 133 Entry Work Travel Fee (per site inspection)	\$345.00

2.2 GIPA Government Information (Public Access) Act 2009

The ISJO is empowered to levy fees and charges in relation to the carrying out of its responsibilities under the Government Information (Public Access) Act 2009.

The fees and charges detailed below are unchanged from those applying in the 2023/2024 financial year.

Details	2024/2025 fee inclusive of GST
----------------	---------------------------------------

<p>A processing charge based on an hourly Staff Services fee is applied where applicable as per Notes 1 – 4 below.</p> <p>The initial application fee covers the cost of receiving applications including registration and initial discussions with applicants. Any applications requiring more than 1/2 hour file research will involve processing charges (subject to Note 4 below).</p> <p>An advance deposit may also be required in accordance with Section 68 and 69 of the Government Information (Public Access) Act 2009 if the ISJO's costs are likely to exceed the application fee.</p>	<p>\$30 per application</p>
<p>NOTE</p>	
<p>1. A 50% reduction in fees applies for eligible pensioners and non-profit organisations under financial hardship</p>	
<p>2. The first 20 hours are free of processing charge for those persons accessing documents relating to their personal affairs.</p>	
<p>3. An hourly fee relates to Research and Processing</p>	<p>\$30 per hour</p>
<p>1. A fee applies if a review of a GIPA determination is requested</p>	<p>\$40 per application</p>

3. 2024/2025 Estimates – Budget Summary

Program	Income	Expense	Net Operating Result	Reserve Opening	Net Transfer to (from) Reserve	Reserve Closing
Secretariat	-666,017	658,196	7,821	592,924	-36,000	556,924
Waste Program	-824,805	1,245,333	-420,528	558,213	-420,528	137,685
Weeds Action Program	-430,883	505,659	-74,776	620,520	-74,776	545,744
Resilience	-3,678,867	3,555,429	123,437	0	123,437	123,437
Total	\$5,600,572	(\$5,964,618)	(\$364,046)	\$1,771,657	(\$407,867)	\$1,363,790

	Draft Budget 2024/25
Member Council Contributions	
ISJO Membership	231,941
Weeds Authority	190,683
User charges and fees	98,940
Grants and Contributions	4,548,672
Interest and investment income	43,000
Other income	241,000
Internal Income	246,336
Total Income	5,600,572
Employee Costs	1,699,066
Administrative Expenses	4,020,980
Internal Expenditure	244,572
Total Expenses	5,964,618
Net Operating Result	(\$364,046)
Reserve Movements	
To reserves	(\$4,934,555)
From reserves	5,342,422
Net Transfer from / (to) Reserves	407,867
Unrestricted Cash Movements	\$43,821
Reserve balances	
Opening balance	1,771,657
Reserve Closing balance	\$1,369,245
Unrestricted Cash Balances	
Opening balance	55,982
Unrestricted Cash Closing Balance	\$99,803

4. 2022/2023 Estimates – Budget by Programs

Secretariat

Categories	Budget 2024/2025 (\$)
Income	
Grants for Operations and Project Delivery	0
Interest and Investment Revenue	43,000
LG Procurement Rebate	125,000
Member Council Contributions	231,941
Other Revenue	14,400
Program Overheads Recovery	246,336
Vehicle Leaseback Contributions	5,340
Total Income	\$666,017
Expenses	
Administration Expenses	179,154
Employee Benefits and Oncosts	443,042
Project Delivery Expenses	36,000
Total Expenses	\$658,196
Net Operating Result	\$7,821
Non-cash and Reserve Adjustments	
Transfer to asset replacement reserves	0
Reserve Movements	
Transfer to Reserves	0
Transfer from Reserve	\$36,000
Net Transfer from / (to) Reserves	\$36,000
Unrestricted Cash Movements	\$43,821

Environment, Waste and Sustainability Programs

Categories	Budget 2024/2025 (\$)
Income	
Grants for Operations and Project Delivery	824,805
Other Revenue	0
Total Income	\$824,805
Expenses	
Administration Expenses	53,000
Employee Benefits and Oncosts	334,841
Program Overheads Recovery	49,908
Project Delivery Expenses	807,584
Total Expenses	\$1,245,333
Net Operating Result	(\$420,528)
Non-cash and Reserve Adjustments	
Transfer to asset replacement reserves	0
Reserve Movements	
Transfer to Reserves	-824,805
Transfer from Reserve	1,245,333
Net Transfer from / (to) Reserves	\$420,528
Unrestricted Cash Movements	\$0

Weeds Action Program

Categories	Budget 2024/2025 (\$)
Income	
Grants for Operations and Project Delivery	161,000
Interest and Investment Revenue	0
Member Council Contributions	190,683
Other Revenue	70,800
Vehicle Leaseback Contributions	8,400
Total Income	\$430,883
Expenses	
Administration Expenses	38,536
Employee Benefits and Oncosts	360,798
Program Overheads Recovery	99,000
Project Delivery Expenses	7,325
Total Expenses	\$505,659
Net Operating Result	(\$74,776)
Non-cash and Reserve Adjustments	
Transfer to asset replacement reserves	0
Reserve Movements	
Transfer to Reserves	(\$430,883)
Transfer from Reserve	\$505,659
Net Transfer from / (to) Reserves	\$74,776
Unrestricted Cash Movements	\$0

Resilience Program

Categories	Budget 2024/2025 (\$)
Income	
Grants for Operations and Project Delivery	3,562,867
Interest and Investment Revenue	0
Member Council Contributions	0
Other Revenue	116,000
Total Income	\$3,678,867
Expenses	
Administration Expenses	38,219
Depreciation & Amortisation	0
Employee Benefits and Oncosts	558,370
Program Overheads Recovery	95,340
Project Delivery Expenses	2,863,500
Total Expenses	\$3,555,429
Net Operating Result	\$123,437
Non-cash and Reserve Adjustments	
Add back Depreciation	0
Transfer to asset replacement reserves	0
Reserve Movements	
Transfer to Reserves	(\$3,678,867)
Transfer from Reserve	\$3,555,429
Net Transfer from / (to) Reserves	(\$123,437)
Unrestricted Cash Movements	\$0

5. 2024/2025 Estimates – External Reserves Movements

External Reserves	Opening Balance 1 July 24	To Reserve	From Reserve	Closing Balance
Regional Illegal Dumping	28,000	627,709	645,080	10,629
Regional Waste Strategy Coordination	(30,539)	93,107	91,811	(29,243)
Community Recycling Centre	64,879	65,000	128,691	1,188
OLG Capacity Building	65,987		30,000	35,987
Bald Hill Management Program	15,100		5,000	10,100
Parthenium Weed	23,751			23,751
Vacant Crown Land	969		14,200	(13,231)
Dunmore Wetlands	13,890			13,890
Roads & Reserves Weed Control	45,205	0	7,500	37,705
Economic Development Strategy	7,695			7,695
Asbestos Clean Up 2023	(7,726)			(7,726)
Kiama Clean Up 2024	29,040			29,040
LGWS Rd2 FOGO Rejects0	280,000		192,779	87,221
Scrap Together 2024 FOGO	40,524	0	40,500	24
Port Kembla Hydrogen Hub	69,853		6,000	63,853
Disaster Ready Network Coordination		250,000	230,361	19,639
Disaster Ready Regional Delivery		407,667	318,478	89,188
Housing Support Program		2,800,000	2,800,000	0
Net Zero Community Education		60,000	45,390	14,610
Joint Organisation Net Zero		161,200	161,200	0
LGWS Circular Ecosystem Wood Waste	109,598	38,989	146,472	2,115
Total External Restrictions	\$756,225	\$4,503,672	\$4,863,463	\$396,435